



PRIVACY POLICY

The Company has a policy of respecting the rights and privacy of clients, customers and visitors to the website, and is registered under the Data Protection Act 1998.

The information you have provided will be held in accordance with the principles of the Data Protection Act 1998.

We will use personal information that you provide to us, such as your e-mail address, in order to respond to your enquiries.

We ask for contact details for the purposes of sending you information provided by Maple Tree House that maybe of interest. You may opt out of receiving such information at anytime by contacting Maple Tree House.

We ask that you inform the Company of any change in contact details so that your records are maintained accurately and that you receive information efficiently.

We collect information automatically about your visit to our site. The information obtained in this way, which includes demographic data and browsing patterns, is only used in aggregate form, and as such cannot be used to identify you personally. Such aggregate information helps us to audit usage of our web site and improve the service provided.

Maple Tree House will not pass your details to third parties, other than those parties acting upon the express instructions of the company in the delivery of services provided to the client or customer. Those parties are contractually bound to this privacy policy.

The Company may share information with other organisations such as banks, credit card companies and the police for the purposes of security checks and for combating credit card and other fraud.

Maple Tree House is committed to ensuring the security of your personal data. In order to prevent unauthorised access to or disclosure of your personal data we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online. We use encryption when collecting or transferring credit card information. Any laptops that carry personal information have their hard drive password protected.

You may obtain a report (for which a small fee is charged) detailing all the information the Company holds relating to you. You have a right to ask for all inaccuracies relating to this information to be corrected.

As and when this policy is updated it will appear on this website.

If you have comments or questions about our privacy policy please contact us.

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